

**22nd Neighbourhood Plan meeting
Meeting held on 24 September 2018**

Present	GW (chair), SM (sec), SC, DC, DS, RM, AE, EC, MTL, AG	Action
Apologies	GB	
Declaration of Interest	SM ongoing – land behind Cat Lane	
Previous minutes 16 July	Agreed	
Action Progress	<ul style="list-style-type: none"> • GW wrote to EPC requesting that they undertake a Housing Needs Survey • SM had circulated draft Consultation Statement for comment • AE, DS and EC had circulated a draft Character and Landscape Assessment for comment • Village Envelope – NB /GW to walk boundary -see later Agenda item • GW/SM have rewritten policies. Suggested that GW contacts Brian Lawrence to ask for help in writing pre-amble and relevant references. Positive, sharp and unambiguous • GW to produce posters summarising policies to date for Horticultural show • GW to revamp banner to say 'read the draft, tell us what you think' • GW to ask CJ to put feedback button on website • SM to send FAQ to next issue of Ewelme News • GW to request a visit from our new contact at SODC – end November 	<p>Completed</p> <p>Completed Completed</p> <p>Agenda</p> <p>GW</p> <p>Completed</p> <p>Completed</p> <p>Completed Completed GW</p>
Review of Horticultural show display	<ul style="list-style-type: none"> • Display at Horticultural show well received and generated a lot of interest. Visitors were asked to indicate their support or otherwise by using smiley/sad face stickers and writing comments on post-its. Comments have been summarised in Consultation statement 	
Open Day 29 September	<ul style="list-style-type: none"> • Advertising – re-locate banner Balloon Display boards to be walked down at 9.30 • Rota 10-12 GW, 12-2 AG, 2-4 AE/SM 	<p>GW SC/DC SM/GW/DS</p>
Treasurers Report	<p>See attached</p> <ul style="list-style-type: none"> • Treasurer concerned that we understand rules – current budget does not make provision for any consultancy. Before applying for more money, account has to be closed and unspent money is lost. Timing therefore important. Agreed to apply for money when we know we need it 	
Consultation Statement	An ongoing document – written comments welcome.	
Landscape and Character assessment	<p>A big thank you – a very impressive first draft. Written comments welcome. It was agreed to produce draft II by next meeting to include;</p> <ul style="list-style-type: none"> • Integrate photos into text • Produce introduction and conclusions • Permissions and copyright 	AE/EC/DS

	<ul style="list-style-type: none"> • Standard type face • Credit for Ordnance survey <p>The committee noted that RAF photos are provided on basis that they are not posted on line and made available to general public</p>	
Village Envelope vs Conservation Area	<p>After much discussion it was agreed to;</p> <ul style="list-style-type: none"> - proceed with the Village Envelope, rather than the CA, as it eases understanding and planning decisions. It will include all gardens - use the VE because it is a more appropriate boundary than the CA – representing the existing settlement area of the village whereas the CA only includes the historic buildings in the village - reduce the VE by excluding all outlying single houses/ farm settlements (Winmill Farm, White House Farm, Parsons Piece, Hare Hall, Huntinglands) - ask the village at the Open Day about including Cottesmore and Ewelme Down Farm. It was agreed that these two outlying areas should be treated in the same way whether in or out of the envelope. - cover Cherished Views in the Landscape Assessment - retain the term Village Envelope 	
EPC	<p>EPC have indicated that they may not be prepared to pay for Housing Needs Survey. Approx cost #1600. GW to ask for clarification</p> <p>EPC have yet to write to FB regarding Exception Site</p>	<p>GW</p> <p>RM</p>
Next steps/AOB	<p>GW/SM to review Part II and take out replication now covered in Character Assessment and Consultation Statement</p>	<p>GW/SM</p>
Date of next meeting	<p>22 October 20.00 Watercress Centre</p>	<p>SM</p>

