

**23rd Neighbourhood Plan meeting  
Meeting held on 22 October 2018**

<b>Present</b>	GW (chair), SM (sec), SC, DC, DS, RM, AE, EC, AG	<b>Action</b>
<b>Apologies</b>	GB, MTL, NB, CJ	
<b>Declaration of Interest</b>	NB reminded the committee by email dated 18 October that he had 'declared an interest and has not participated in any discussion which might have been seen to benefit him personally'	
<b>Previous minutes 24 September</b>	Agreed	
<b>Action Progress</b>	<ul style="list-style-type: none"> <li>• GW/SM have rewritten policies. GW has contacted Brian Lawrence to ask for help in writing pre-amble and relevant references. Positive, sharp and unambiguous</li> <li>• GW to request a visit from our new contact at SODC – end November. Confirmed as 27 November</li> </ul>	GW  GW
<b>Treasurers report</b>	<ul style="list-style-type: none"> <li>• No change from last meeting. £3.2k left unspent</li> </ul>	
<b>Review of Open Day 29 September</b>	<ul style="list-style-type: none"> <li>• Display at Open Day well received and generated a reasonable level of interest. Focus was on explaining proposed village Envelope and supporting policies. Comments largely related to the Affordability of Housing - whether for young families or downsizing, and traffic/pavement issues. Comments were discussed and have been summarised in Consultation statement; <ul style="list-style-type: none"> <li>- need for smaller houses – supported by survey. SM to include policy to this effect</li> <li>- comments received about banning Second homes and Buy-To- Let. SC to speak to SODC to see what formal position is on this</li> </ul> </li> </ul>	SM  SC
<b>Meeting with EPC/ Housing Needs survey</b>	<ul style="list-style-type: none"> <li>• GW/SM attended EPC meeting to move Housing Needs Survey forward. It was agreed to; <ul style="list-style-type: none"> <li>- EPC to write to FB to confirm whether there is any interest in selling his land as an Exception site</li> <li>- If this is positive, NP committee will commission Locality to conduct the survey at a cost of less than £1.6k. It was proposed that for expediency, this should be funded by the NP budget but if the budget runs out subsequently, EPC would make good the cost of the survey.</li> </ul> </li> </ul> <p>This was agreed unanimously by the Committee. GW agreed to circulate draft survey to Committee for comment. Preferred timescale for survey to be delivered - early January 2019</p>	GW
<b>Consultation Statement</b>	An ongoing document which has been updated with Horticultural Show/Open Day comments. Agreed to add article written for Ewelme News by District councillor on Affordable Housing	SM
<b>Landscape and Character assessment</b>	Second draft produced, including an Introduction and a Conclusion. It was agreed to produce draft III by 3 November to include;	AE/EC/DS

	<ul style="list-style-type: none"> <li>• Checking inconsistencies re shop (pages 12/17)</li> <li>• Add to the Introduction and change Conclusion to Managing Change</li> <li>• Rewrite section 'Uninhabited grassland'</li> <li>• Add title to map and 'Examples of build Form'</li> <li>• Add Issues to be addressed under Conclusion/Managing Change</li> </ul>	
<b>Confirming Village Envelope</b>	<p>After Consultation at the Open Days and general discussion,</p> <ul style="list-style-type: none"> <li>- It was agreed that Ewelme Down Farm should not be included in Village Envelope. The location is not easy to access and is not on any bus route. It is a 1.5 miles from the centre of the village. The development at the farm tends to be redeveloping old farm buildings and is covered by our policy.</li> <li>- It was agreed by a vote of 5:2 to include Cottesmore/Lower End as a separate Envelope as there is a good community of housing here and it is on the main route to Benson, accessible by bus. It was agreed to re-instate the policy regarding Ribbon Development as it applied particularly to this area. It was also agreed to re-instate the policy regarding preference of smaller homes.</li> </ul>	SM
<b>Next steps/AOB</b>	<ul style="list-style-type: none"> <li>- GW/SM to review Part II and take out duplication now covered in Character Assessment and Consultation Statement - by 3 November</li> <li>- .It was agreed to forward the complete Plan document by end of first week in November to CS at SODC to get initial feedback at a meeting in the WBC</li> <li>- DS was advised that EPC are currently conducting a SpeedWatch traffic count and his presentation will be postponed until that data is available</li> </ul>	GW/SM
<b>Date of next meeting (with SODC Contact Cheryl Soppet)</b>	27 November 19.00 Watercress Centre	

