

**24th Neighbourhood Plan meeting  
Meeting held on 27<sup>th</sup> November 2018**

<b>Present</b>	GW (chair), GB, SC, DC, DS, AE, EC, NB and SC and RR from SODC	<b>Action</b>
<b>Apologies</b>	SM MTL, RM, CJ	
<b>Declaration of Interest</b>	None were disclosed	
<b>Previous minutes 22<sup>nd</sup> October</b>	Agreed	
<b>Action Progress</b>	<ul style="list-style-type: none"> <li>Draft Pre Submission Plan submitted to SODC (and SC) for comment</li> </ul>	GW
<b>Treasurers report</b>	<ul style="list-style-type: none"> <li>No change from last meeting.</li> </ul>	
<b>Brief update by GW</b>	<ul style="list-style-type: none"> <li>After welcoming SC and RR, GW gave a brief update on the progress to date</li> <li>-</li> </ul>	GW
<b>Brief update by SC and RR</b>	<ul style="list-style-type: none"> <li>On a cursory check RR indicated that we need to complete a Basic Conditions Statement.</li> </ul>	GW
<b>Q&amp;A from provided questions</b>	<p>EC has kindly provided a full list of the session, a summary is reproduced here:</p> <p><u>Have we missed anything?</u></p> <ul style="list-style-type: none"> <li>Need to do a Basic Condition Statement – legal requirement which will assist with checking against the ‘marking scheme’ Cheryl will send template.</li> <li>Need to reassess the Landscape and Character Assessment – Cheryl will send template (and for Vision Design Statement)</li> </ul> <p><u>Are policies acceptable in appendices?</u></p> <ul style="list-style-type: none"> <li>Policies need to be in the Plan. Drop idea of Part I and Part II. If we need a ‘summary’ produced it after completing the Plan for local circulation only</li> </ul> <p><u>How do we ensure we have complied with all necessary and statutory obligations?</u></p> <ul style="list-style-type: none"> <li>Basic condition statement will help with this – see above</li> </ul> <p><u>How do we protect ourselves from rulings of unsustainability?</u></p> <ul style="list-style-type: none"> <li>Ewelme deemed ‘not isolated’ and classed as a “less sustainable place” – this means that as only due to accept 5% increase and we have already nearly fulfilled this quota, planning approval is less likely to be accepted</li> </ul> <p><u>Is our responsibility still to make provision for 5% growth through the period 2032?</u></p> <ul style="list-style-type: none"> <li>Requirements are definitely not changing – we will not be asked to increase the current 5%.</li> </ul> <p><u>What is SODC approach to a Village Envelope?</u></p> <ul style="list-style-type: none"> <li>Our approach is considered appropriate for what we</li> </ul>	<p>CS/GW</p> <p>CS/AE/DS</p> <p>DC/GW</p> <p>NB/GW</p> <p>GW</p> <p>SM</p>

	<p>are proposing</p> <p><u>What are the triggers for a SEA (and how to avoid one)?</u> RR advised that he thought we wouldn't need one, but we need to complete the questionnaire sent by CS</p> <p><u>With limited funds still available to us could we apply for additional funding?</u></p> <ul style="list-style-type: none"> <li>In short, yes. Funding from central government of £9,000 is accessible but an application will have to be made.</li> </ul> <p><u>Is coalescence especially between Ewelme and Benson covered by policies in the Local Plan?</u></p> <ul style="list-style-type: none"> <li>Can use other methods, such as 'Green Gap' as a separate designation if necessary</li> </ul>	<p>CS/GW/SM</p> <p>NB</p> <p>GW/SM</p>
<b>Next Steps</b>	<p><u>What should our next steps be?</u></p> <ul style="list-style-type: none"> <li>Complete SEA questionnaire and return to CS</li> <li>Review Stroud made Plan as a 'good example'</li> <li>Remove appendices, include as supporting documents</li> <li>Shorten/adapt intro. Revise entire document</li> <li>Reformat Landscape and Heritage Assessment</li> <li>Reformat Vision Design statement</li> <li>Merge and review Tourism policies</li> <li>Make VE map a separate A3 article</li> <li>RR/CS to review Cottesmore as a separate VE and advise</li> <li>Review and resupply all documents to CS/RR when ready</li> </ul>	
<b>AOB</b>	<ul style="list-style-type: none"> <li>DC has provided GW with editorial comments on the draft Plan</li> <li>DS to present Quiet Village presentation to EPC at their next meeting</li> <li>EC confirmed this was her last meeting. The SC thanked her for her enormous efforts and wished her well in her new ventures.</li> </ul>	
<b>Date of next meeting</b>	To be agreed, likely mid-January 2019	

