

## **Minutes of the 18th Meeting of the Ewelme Neighbourhood Plan Working Party 14 March 2018 at 8pm at the Watercress Centre**

**Chair:** Geoff Watts

**Secretary:** Sarah Maine

**Present:** Chris Jenkins, Andy Green , Ellie Clements, Mary TL.

**Apologies:** Gemma Benoliel , , Andy Evans, David Soloman, Sue Cooper, David Cooper, Roger Moore, Neil Blake,

NB. For the sake of brevity, participants will be referred to by their initials in these minutes. Further abbreviations:

- NP (SG) Neighbourhood Plan (Steering Group)
- EPC Ewelme Parish Council
- SODC South Oxfordshire District Council
- SC Steering Committee
- SOHA South Oxfordshire Housing Association

**1. GW welcomed those present.** No new introductions were necessary.

**2. Conflicts of interest:** No new conflicts registered.

**3. Minutes of the previous meeting, 6 Feb:** Agreed

**4. Overview of current position on PSP**

Pre submission plan progressing well. This is currently split into two parts; the main body and the appendices but this will now be combined to form one working document.

The appendices include all our policies, evidence and justification. The Main Body will incorporate a summary of these policies. **GW/SM to revise and update to ensure the two parts mirror each other.**

The appendices were circulated to Steering Committee for comment on 5 March. Appendices on Housing and Environment will be revised following detailed discussion at meeting on 14 March. **Any other material comments on the PSP Draft One should be sent by email to GW by 25 March.**

Once email comments have been received, PSP Draft One will be produced. This will be circulated to the SC. The documents are now quite large and it may be necessary to send a link to view it rather than a normal email. It was agreed that there should be no further group review sessions but written comments of substance may be accepted after the 25 March date and may be included. The document will be proof read to catch any editorial errors or inconsistencies.

**5. HELAA report and development of sites**

GW reported that he had met with the Church surveyor and Architect. The Diocese confirmed that they plan to proceed with the building of a new Rectory and also to gift a piece of land to the village as additional burial space.

**6. Part II Review.** GW and SM had incorporated comments from previous meeting and edited text from Transport and Environment sections. The focus had been on the Appendices (PSP Part II) as data and evidence in the Appendices underpins all policies and needs to be robust. PSP Part I will be reviewed after agreement of Part II. Most 'Policies' in the Transport section have been renamed 'Pledges' (indicating support), but the Neighbourhood Plan can only produce Transport policies associated with new developments.

MTL had produced OS Open Greenspaces data maps to show the proposed village envelope, and HELAA sites.

## **6.1 Housing**

A detailed review of Appendix 9, Housing was undertaken. SM agreed to incorporate all changes and resubmit to committee.

## **6.2 Environment**

A detailed review of Appendix 8, Environment was undertaken. EC agreed to incorporate all changes and resubmit to committee.

## **7. Next Steps**

Our next meeting will be to discuss the next stages in the process, not to go over content.

**GW to request informal meeting with Racheal Riach to discuss draft PSP to ensure that we have fully covered the necessary subjects, have complied with all NP requirements and to see if any have been missed.**

Once we have our own, and RR's comments the content will be revised and presented to the Parish Council for their review and comments.

Once these stages have been completed, the document can be presented to the village. This normally takes the form of a village presentation, Q&A session.

Revisions are then taken on board and this document is presented to the local planning authority by the Parish Council. An Examiner is appointed (by us) and the plan is submitted for examination.

SODC consider the examiners recommendations, their report is published and a decision statement issued. The pre referendum information statement and any specified documents are then made available (published) and we go to referendum.

The referendum decision is published and (hopefully) we conclude with an abiding Neighbourhood Plan.

You will have noticed that most of the stages, following the submission of the draft plan are in the hands of the local authority.

## **8. AOB**

**GW to produce copy for display on wall in shop**

It was agreed to give a talk at the Annual Parish meeting on the Neighbourhood Plan

A presentation day/evening for the village will be held where proposed policies will be explained. Date tbc.

Date of next meeting: tbc.