

Minutes of the 21st Meeting of the Ewelme Neighbourhood Plan Working Party 16 July 2018 at 8pm at the Watercress Centre

Chair: Geoff Watts

Secretary: Sarah Maine

Present: Andy Evans , Mary Taylor-Lane, David Cooper, Ellie Clements, Neil Blake, Ellie Clements, Gemma Benoliel, David Solomon

Apologies: Sue Cooper, Roger Moore

NB. For the sake of brevity, participants will be referred to by their initials in these minutes.

Further abbreviations:

- NP (SG) Neighbourhood Plan (Steering Group)
- EPC Ewelme Parish Council
- SODC South Oxfordshire District Council
- SC Steering Committee
- SOHA South Oxfordshire Housing Association

1. GW welcomed those present .No new introductions were necessary.

2. Conflicts of interest: No new conflicts declared

3. Minutes of the previous meeting 25 June 2018 were agreed and signed off.

GW explained that technical help on various issues is available from Locality by arrangement but there are a number of work areas that we need to complete first

4: Topics under discussion

- **Affordable Housing.** It was agreed that GW should write to EPC formally requesting that they undertake a Housing Needs Survey
- **Consultation Statement.** SM to flesh out Consultation statement using other agreed plans as reference and following Reg 14 guidelines end Sept
- **Character and Landscape Assessment.** With reference to East Hagbourne and Brightwell cum Sotwell, GB, AE and DS(landscape) to draft Character and Landscape assessment. Ec to produce photos and format. Purpose is to justify protection of Parish end Sept
- **Village envelope.** GW and NB to walk boundary – to plot line on ground end Sept
- **Policies.** GW to contact Brian Lawrence to ask for his help in rewriting policies. Policies need a preamble, and reference to relevant appendix. Wording needs to be positive and sharp, unambiguous
- **Community Engagement.**
Agreed to have display at Horticultural show.
GW to produce display summarising policies to date,

Agreed to have walk-in Open Day 29 September. GW to revamp banner to include ' Read the draft, tell us what you think?', Posters. SM to book Watercress Centre
GW to ask CJ to put feedback button on website
SM to send FAQ from Ewelme News to GW for adding to website

5. AOB

It was agreed that there is no need for a Call for Sites as we do not have a shortfall in housing

It was agreed to ask our new contact at SODC to come and speak to the committee after next stage of work completed. Suggested we should put date in diary for end November. GW